

	A	B	C	D	E	F	G	H	I	J
1	<b>INTEGRATION JOINT BOARD BUSINESS PLANNER -</b> The Business Planner details the reports which have been instructed by the Board as well as reports which the Functions expect to be submitting for the calendar year.									
2	<b>Date Created</b>	<b>Report Title</b>	<b>Minute Reference/Committee Decision or Purpose of Report</b>	<b>Report Number</b>	<b>Report Author</b>	<b>Lead Officer / Business Area</b>	<b>ORGANISATION ACHSCP/ACC/NHSG</b>	<b>Update/ Status (RAG)</b>	<b>Delayed/ Deferred or Recommended for removal or transfer, enter either D, R, or T</b>	<b>Explanation if delayed, removed or transferred</b>
20	<b>02 November 2021</b>									
21	Standing Item	Chief Officer Report	A regular update from the Chief Officer; from IJB on 25 May 2021 - (iv)to instruct the Chief Officer to include a brief update on staff wellbeing at every IJB during 2021 whether within the CO's or separate report	HSCP.21.114	Martin Allan	Business Lead	ACHSCP			
22	Standing Item	Financial Monitoring - Quarter 2		HSCP.21.116	Alex Stephen	Chief Finance Officer	ACHSCP			
23	Standing Item	Strategic Risk Register	Bi-annual Reporting (May and November 2021)	-	Martin Allan	Business Lead	ACHSCP		D	Workshop on full review of Strategic Risk Register (SRR) on 25 October 21; update to be included in the CO report, with full revised SRR to the 15 December 21 IJB.
24	Standing Item	Review of Scheme of Integration to incorporate Review of ACC Governance (delayed from June 2020)	Annual review. IJB 20200128 move to June 2020, then to September then December 2020. On 02.10.20 The Board resolved :- to amalgamate the intended 'Review of Governance (ACC)' report referenced at Line 21 on the Planner with the intended 'Review of Scheme of Integration' referenced at Line 20 on the Planner. On 28.10.20 the Board agreed to defer this report until 23.02.2021 to allow consultation with the Constituent Authorities	-	Jess Anderson	Chief Officer - Governance	ACC	23.03.21 defer to 02.11.2021	D	An update will be provided in the Chief Officer Report on this agenda (HSCP.21.114). A review will begin in spring 2022 with the final report due in March 2023.
25	Standing Item	Chief Social Work Officers Annual Report	To present the Chief Social Work Officer Annual Report.	HSCP.21.112	Graeme Simpson	Integrated Children's and Family Services	ACC			
26	Standing Item	Winter Plan	An update to IJB on winter planning arrangements	-	Martin Allan	Business Lead	ACHSCP		Remove	An update will be provided in the Chief Officer Report on this agenda.
27	Standing Item	IJB, APS and CCG Meeting dates - 2022 - 2023	To propose Meeting dates from 1 April 2022 to 31 March 2023	HSCP.21.095	Clerk	Chief Officer - Governance	ACC			
28	10.06.2021	Mental Health & Learning Disabilities	Mental Health & Learning Disabilities - update presented to IJB on 1 December 2020 which indicated Annual Reporting	HSCP.21.111	Kay Dunn	Lead Planning Manager	ACHSCP			
29	08.03.2021	Primary Care Improvement Plan	To present an update to the Board	HSCP.21.113	Sarah Gibbon / Emma King	tbc	ACHSCP			
30	20.09.21	Rosewell House	Possible paper requested at meeting 20.09.21		Sarah Gibbon	AHSCP	ACHSCP			
31	24.08.21	Post COVID 19 Mental Health - update on activity from Steering Group	<b>Brought forward from 24 August 2021 IJB - due to unforeseen circumstances unable to attend</b>	HSCP.21.110	Alastair Palin	NHSG	NHSG			
32	23.09.21	QUESTION AND ANSWER SESSION ON PRIMARY CARE IMPROVEMENT PLAN	IJB agreed a recommendation in Report HSCP.21.106 that a seminar would take place around the submission of report HSCP.21.113 at this November IJB. This session will take place 13:00 to 14:00 following the IJB meeting on 2 November 2021. This will be a closed session, this is a separate Teams invitation from the IJB.	n/a	Caroline Howarth & Emma King	AHSCP	AHSCP			
33	<b>15 December 2021</b>									
34	Standing Item	Chief Officer Report	A regular update from the Chief Officer; from IJB on 25 May 2021 - (iv)to instruct the Chief Officer to include a brief update on staff wellbeing at every IJB during 2021 whether within the CO's or separate report		Martin Allan	Business Lead	ACHSCP			
35	Standing Item	Annual Procurement Workplan 2022/2023			Neil Stephenson	Procurement Lead	ACC		D	Propose present on 25 January 2022, to allow the Strategic Commissioning and Procurement Board (SCPB) a little more time to ensure the items on the workplan are aligned to the strategic direction of the services and the needs of our local communities
36	26.04.2021	Strategic Plan	Revised strategic plan after workshops and relevant engagement.		Alison Macleod	Lead Strategy and Performance Manager	ACHSCP			
37	26.04.2021	Workforce Strategy	Strategy to support the Strategic Plan		Sandy Reid		ACHSCP			
38	25.05.2021	Commissioned Day Services and Day Activities - Stay Well, Stay Connected	to instruct the Chief Officer, ACHSCP to present a further update report on 15 December 2021		Sandra Macleod	Chief Officer	ACHSCP			
39	06.07.2021	Market facilitation Update	At IJB on 06.07.21; (ii)to instruct the Chief Officer, ACHSCP to present a further update on 15 December 2021.		Anne McKenzie	Lead Commissioner	ACHSCP			
40	15.06.2021	Hybrid Meetings	At IJB PreAgenda on 15.06.2021, it was reaffirmed that as the result of the revised Standing Orders, a report on how IJB can ensure inclusivity for all attendees by offering physical and/or digital participation at meetings. IJB 24.08.21 - deferred to December 21 due to the Covid guidance from NHSG to continue working from home where possible - to be reviewed for 2022.	HSCP.21.097	Sandra Macleod	Chief Officer	ACHSCP			
41	15.10.2021	Mental Welfare Commission-ARBD report	Email from Alex Stephen / Sandra Macleod - The Mental Welfare Commission – 'Care and treatment for people with alcohol related brain damage (ARBD) in Scotland A report on visits to people and services across Scotland in 2021'		Sandra Macleod	Chief Officer	ACHSCP			
42	03.09.21	ADP Investment work	Email from Jenny Rae: ADP Investment work and associated business		Jenny Rae	Chief Officer	ACHSCP			